

Family Emergency Plan

Communication

Police/Ambulance/Fire Service/Coastguard: Dial **999**

Local Police (non emergency): _____

Doctor: _____

Dentist: _____

Hospital (A&E): _____

Pharmacy: _____

Vet: _____

Water Co: _____

Electricity: _____

Gas: _____

Telephone Co: _____

Internet Service Provider: _____

Plumber: _____

Vehicle Garage: _____

Vehicle Breakdown: _____

Vehicle Insurance for: _____

Policy No: _____ Tel: _____

Vehicle Insurance for: _____

Policy No: _____ Tel: _____

Building Insurance:

Policy No: _____ Tel: _____

Contents Insurance:

Policy No: _____ Tel: _____

Childcare: _____

School/College for: _____ Tel: _____

School/College for: _____ Tel: _____

School/College for: _____ Tel: _____

School/College for: _____ Tel: _____

School/College for: _____ Tel: _____

Works number for: _____ Tel: _____

Works number for: _____ Tel: _____

Works number for: _____ Tel: _____

Works number for: _____ Tel: _____

Other: _____ Tel: _____

Other: _____ Tel: _____

Other: _____ Tel: _____

Other: _____ Tel: _____

Other: _____ Tel: _____

In Case of Emergency (ICE)

Name: _____

Relationship: _____

Tel: _____ Mobile: _____

Email: _____

Name: _____

Relationship: _____

Tel: _____ Mobile: _____

Email: _____

Utilities Isolation

Water isolation tap is located at: _____

Electricity isolation switch is located at: _____

Gas valve located at: _____

Other: _____

Notes: _____

Plan - Guidance

Evacuation - If you need to evacuate your home and time permits.

- Ensure all parties are suitably dressed for the time of year.
- Switch off the home utilities.
- Make sure all parties are accounted for.
- Collect pets (where applicable).
- Grab your Evac Pack(s).
- Leave and secure your premises.

Make your way to your pre-determined safe area. This may be a friends or neighbours, a community hall, a member of your family or a local hotel such as a Travel Lodge. Where you go will be greatly dependant on the type of disaster and who is advising you to evacuate. If it is the emergency services they will direct you.

Larger scale emergency

If the emergency occurs during the work/school/college day then you need to decide on who will be responsible for collecting the children. This would possibly be the person who works closest. Or make advance plans for a family member or trusted friend to collect them.

You then need to decide on where you will all meet up. This may be back at your home if it is outside of the affected area, or at a friends or family members property.

It would be prudent to also discuss and plan to have another fall back area that is outside of your town or city. Again, this could be a member of your family, a close friend or a hotel. You need to think and discuss these plans with your family so responsibilities are designated and everyone knows what to do and where to go. And of course discuss your plans with your designated friends/family. This could be reciprocal. If *they* need to evacuate then your property may be their safe place.

Actual Plan

In the event of an emergency at home and we need to evacuate we will:

- Ensure all parties are suitably dressed for the time of year.
- Switch off the home utilities.
- Make sure all parties are accounted for.
- Collect pets (where applicable).
- Grab our Evac Pack(s).
- Leave and secure our home.

Unless advised otherwise, we will go to:

Name: _____ Relationship: _____

Telephone: _____ Mobile: _____

Address: _____

_____ Post Code _____

If the incident occurs during the work/school/college day then:

The children must await collection from school by: _____

or _____

They will then be taken to: _____

And we: _____

Will meet them there.
.....

Notes: _____

END OF DOCUMENT